



NATIONAL BAR INSTITUTE

Request For Recipient Services
For National Bar Association Subdivisions Only

The \_\_\_\_\_, a Subdivision of the National Bar Association, hereby requests that the National Bar Institute (NBI) serve as the recipient organization for the Program or Project described in this Request for Recipient Services.

The NBI may assess an administrative charge of 5% of all funds received for the Subdivision Program or Project.

Name of Applicant Subdivision: \_\_\_\_\_

Subdivision Chairperson: \_\_\_\_\_

Address: \_\_\_\_\_ State/Zip \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Secretary Name: \_\_\_\_\_ Treasurer Name: \_\_\_\_\_

Program Manager Name and Address: \_\_\_\_\_

Amount of Funds Anticipated \$ \_\_\_\_\_

Description of Program: \_\_\_\_\_

\* Attach Narrative of Program or Project and Budget.

Table with 4 columns: Chair or President, Date, Secretary or Treasurer, Date

Requests must be received at least 30 days prior to the regularly scheduled NBI Board Meeting at which the Request will be considered.

Mail Completed Form and Attachments (and 12 copies) to:

National Bar Institute
1225 11th Street, N. W.
Washington, DC 20001-4217

Do not write below this line

NBI OFFICIAL USE ONLY

Date of Receipt: \_\_\_\_\_ NBA Office Date of Receipt: \_\_\_\_\_ NBI Board Member/Committee Chair

NBI Board Decision: Approved Pending Not Approved

Signature of NBI Chair \_\_\_\_\_ Date: \_\_\_\_\_

Signature of NBI Treasurer \_\_\_\_\_ Date: \_\_\_\_\_